

## 11<sup>th</sup> Grade English/Humanities (American Studies) Teacher

Northwest Academy is a progressive, independent middle school and high school located in downtown Portland. We emphasize creativity, student-centered classrooms, and high expectations. We value an inclusive, caring culture that supports and challenges students, that is sensitive to their developmental needs and challenges, and that ultimately guides students to celebrate their burgeoning independence and individual spirit. Northwest Academy teachers are passionate about teaching, and they recognize that effective teaching emphasizes providing individualized support to students with a range of academic abilities; creating an inclusive, supportive classroom culture; and differentiating instruction to promote student success.

We are seeking an 11th grade English/Humanities teacher for the 2021-22 school year. This is a 0.8-1.0 FTE position. The ideal candidate will have experience teaching high school English and History, as well as a demonstrated passion for teaching high school students in a program that emphasizes writing and critical thinking/analysis.

The Northwest Academy English/Humanities program prizes critical and creative thinking, which is reflected in both curriculum design and the student learning experience. Students respond both critically and creatively through traditional analytical and expository essays, formal presentations, project-based assessment, creative writing, and artistic responses. English/Humanities courses are designed to expose students to powerful texts, film, current and historical events, and media that challenge the perceived limitations of their respective age groups. In this context, teachers demonstrate and allow for practice of high-level reading, writing, discussion, and thinking skills. Students are encouraged to take ownership of their work and to extend that ownership to their role in the world – writer, reader, and thinker. E/H courses are not traditional by design – rather, they embody a synthesis of many disciplines, including history, philosophy, psychology, and sociology. Therefore, students come to understand the connection between disciplines and, more importantly, their relationships with the texts and to the world. With this practice, E/H courses also aim to raise social awareness and inspire civic action.

Position Title: 11th Grade English/Humanities Teacher

Reports To: Head of High School

Position Summary: Northwest Academy recognizes that participating in a professional community and contributing to the school's wellbeing is an important element of a faculty member's relationship to the school. As a result, faculty members are expected to take active roles in the school's professional and student cultures and communities in addition to the essential responsibilities regarding their respective teaching and other assignments. Faculty members report to their respective division director(s) and/or their designees as assigned, including Department Chairs.

Responsibilities are as follows:

- Teach all assigned classes; maintain an orderly and organized classroom; provide additional out-of-class instruction when necessary for remedial or accelerated work.
- Fulfill requirements of PSU Challenge Teacher program
- Grade and assess all student work; maintain records of student grades and assessments.
- Communicate with students, parents, and colleagues about classroom matters.

- Attend and actively participate in staff meetings, student conferences, academic advising meetings, grade level meetings, department meetings, Parent/Faculty events, Open Houses, field trips, and in-service days.
- Prepare lesson plans and classroom activities to foster student engagement and prepare students for post-secondary education.
- Document conference reports, disciplinary issues, student health and safety issues, and other professional correspondence and reporting.
- Lead a student advisory group
- Submit timely letters of recommendation for college applicants

Minimum qualifications include:

- Earned Master's Degree or higher from a regionally accredited institution of higher education;
- Expertise in the subject area(s) to be taught;
- Experience in a high school setting;
- Excellent verbal, written, and digital communication skills; ability to effectively communicate and work as a team with administrators, faculty, staff, parents, and students;
- Proficiency with computers, Google Drive, and word processing, database, electronic grading software, and other classroom technologies;
- The ability to create an effective learning environment and interact effectively with people from different cultures and experiences; ability to lead and work with cross-cultural environments;
- An awareness about difference and how it can expand teaching practices and student success; and
- An ability to learn from and build on varying cultural and community norms of students and their families.

Interested candidates can find instructions for applying for this position on the [Northwest Academy Careers Page](#).

Supervisory Responsibilities:

Faculty members are at all times responsible for the supervision of students in their care during classes and for students generally at all times when on campus or off campus during school activities.

Working Conditions:

This is a 10-month faculty position that follows an academic year. Teachers are expected to be on-campus or actively involved in the school community during their scheduled classes and for an established percentage of their non-classroom hours. There are some required commitments outside of regular school hours, including evening and weekend commitments. Consistent with their respective FTE level, teachers are expected to travel to retreats, conferences and workshops, as well as accompany students on various experiential activities throughout the year.

Physical Demands:

Physical requirements are consistent with light physical duties required of teachers generally. The school is spread out across five buildings covering multiple blocks in downtown Portland, so teachers may have to move between buildings during five-minute passing periods or to attend meetings around campus. The school does not provide parking for all staff members, so metered street or lot parking might be required.

*Northwest Academy is an equal opportunity employer and is committed to welcoming and celebrating a diverse student and faculty population. We believe every employee has the right to work in an environment free from all forms of unlawful discrimination. It is the policy of the school that employment decisions for all applicants and employees will be made without regard to race, color, religion, sex, sexual orientation, gender identity, age, national origin, genetic information, marital status, veteran status, disability or other characteristics protected under local, state or federal law. No employee will be retaliated against for raising concerns under this policy. We seek each employee's contribution and assistance in helping us maintain equal employment opportunity.*