

Northwest Academy

Record Release

Parents

Please fill out this form and **deliver it to the Registrar at your child's current school.**

Applicant's Name _____ Birthdate _____

This student named above, who is currently enrolled in your school or who recently attended your school, is a candidate for admission to Northwest Academy for the 20__ - 20__ school year. For admissions and placement purposes, I request that a copy of grade reports/academic transcripts, teacher comments and behavioral records (*from the current school year and the previous two years, if applicable*) be sent to Northwest Academy. Additionally, should the student matriculate at Northwest Academy, this form authorizes release of final grades and the student's cumulative file.

Thank you for your assistance.

Parent Signature _____ Date _____

Registrar

Please complete this form and send it with the requested copies of school records to the Director of Admissions at Northwest Academy, 1130 SW Main St. Portland, OR 97205 or by fax: 503.402.1043.

Student's Current School Name _____

School Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____