

## Financial Aid Checklist

Financial Aid Application Deadline for all materials: **February 15, 2018**

Apply online by logging onto the School's website at [www.nwacademy.org](http://www.nwacademy.org)

- ❑ Click on the FAST logo located on the financial aid page of the admission section of the school's website. <http://www.nwacademy.org/admissions/financial-aid/>
- ❑ Click "Start Application" to begin.
- ❑ The application process is self-guided. You may navigate in and out of the program allowing you to partially complete an application and go back to it at another time.
- ❑ FAST has a 24-hour helpline to answer your questions: 1-877-326-FAST (3278). Please call this helpline, rather than Northwest Academy, because they are best able to answer your questions.
- ❑ FAST charges a small fee for processing the application; pay by credit card (Visa, MasterCard or American Express) at the end of the session. If you do not have a credit card, call the Business Office for assistance at 503-223-3367, x105.
- ❑ After completing the online application you will be required to mail your 2016 tax documents (Federal taxes including all schedules, State taxes, W-2s and business taxes (if applicable) to the following address for verification purposes.  
Independent School Management  
Attn: FAST Processing Center  
1316 N. Union Street  
Wilmington, DE 19806
- ❑ Financial information must be submitted for both parents.  
Information from spouses of parents who have remarried and domestic partners who contribute to the family's finances must also be included.

**Remember:** Northwest Academy will not be able to consider financial aid requests from families who do not return supporting documents.

### **Important Contact Information:**

[www.nwacademy.org](http://www.nwacademy.org) and [www.nwacademy.org/admissions/financial-aid](http://www.nwacademy.org/admissions/financial-aid)

Northwest Academy:

Business Office, [business@nwacademy.org](mailto:business@nwacademy.org) or at  
503-223-3367, ext. 105

Admissions Director, Lainie Ettinger at [lettinger@nwacademy.org](mailto:lettinger@nwacademy.org) or  
503-223-3367, ext. 104.